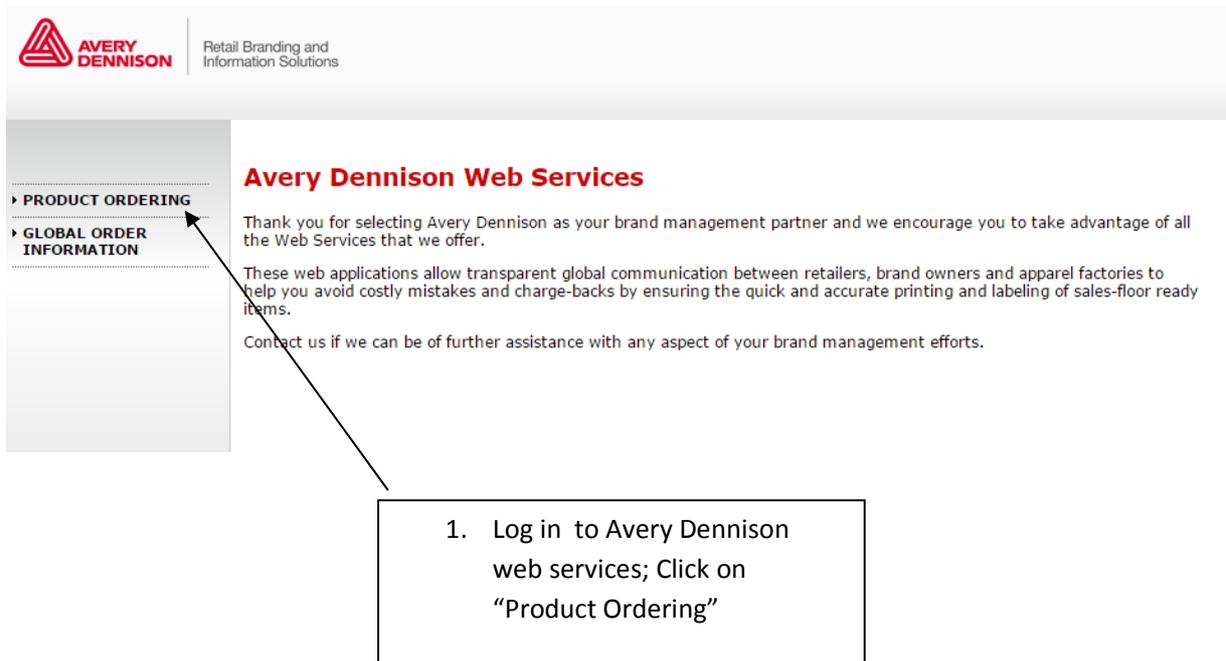


Williams-Sonoma Inc.

SKU Ticket Ordering Guide: Australia & UK

Updated - October 2015



AVERY DENNISON Retail Branding and Information Solutions

▶ **PRODUCT ORDERING**

▶ GLOBAL ORDER INFORMATION

Avery Dennison Web Services

Thank you for selecting Avery Dennison as your brand management partner and we encourage you to take advantage of all the Web Services that we offer.

These web applications allow transparent global communication between retailers, brand owners and apparel factories to help you avoid costly mistakes and charge-backs by ensuring the quick and accurate printing and labeling of sales-floor ready items.

Contact us if we can be of further assistance with any aspect of your brand management efforts.

1. Log in to Avery Dennison web services; Click on "Product Ordering"



Store

[1 Order Setup](#) > [2 Edit Order](#) > [3 Shipping & Billing](#) > [4 Preview](#)

Advanced Search

Search By : Purchase Order (PO) Catalog All Order

PO Number

Vendor Name

Order Date

Show 'Advanced Search' Always

Read about the latest improvements made to the site! [English](#) [Chinese](#)

This application supports IE7/firefox3.5/chrome5.0 and above. The application may not work properly on other browsers.

2. Enter Australia or UK PO #
and click "Search"



Store View All -WILLIAMS SONOMA

1 Order Setup > 2 Edit Order > 3 Shipping & Billing > 4 Preview

Advanced Search

Search By : Purchase Order (PO) Catalog All Order

PO Number: 30025909PBR
Vendor Name:
Order Date:

Show 'Advanced Search' Always

1 Result(s) Found

Order Service Bureau

<input checked="" type="checkbox"/>	PO Number	Vendor Name	Order Status	Copied From
<input checked="" type="checkbox"/>	30025909PBR	OBEETEE PVT.LTD	Available for Callout	-

Order Service Bureau

Tip: Order Service Bureau

3. Check the box next to the PO(s) and then click "Order Service Bureau"

Please select items for PO# 30025909PBR
Instructions: Assign items to each PO using the 'Quick Search' or 'Suggested Items' to select items then click **Assign**

Quick Search:

Suggested Items from: **Retail**

- 135516 | Basic - Adhesive Retail W/O PO(135516)
- 160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket With Best Before Ticket
- 160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket Without Best Before Ticket
- 160165 | Retail - Basic Adhesive Ticket (160165)-UK ticket With Best Before Ticket
- 160165 | Retail - Basic Adhesive Ticket (160165)-UK ticket Without Best Before Ticket
- 160402 | Retail - Napkin Ring Ticket (160402)-Australia ticket
- 160403 | Retail - Napkin Ring Ticket (160403)-UK ticket
- 160406 | Retail - Basic Hangtag (160406)-Australia ticket With Best Before Ticket
- 160406 | Retail - Basic Hangtag (160406)-Australia ticket Without Best Before Ticket

0 Item(s) selected for PO# 30025909PBR

Customer Item	Brand	Sub-Brand	Description
There are no Items selected for Assignment. Select the Items and click on Assign button to			

4. Click on the drop down triangle in the "Suggested Items from: Retail" menu
You will see several ticket options

Please select items for PO# 30025909PBR
 Instructions: Assign items to each PO using the 'Quick Search' or 'Suggested items' to select items then click **Assign**

Quick Search

Suggested Items from : Retail **160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket Without Best Before Ticket** ▾

- 132342 | Retail - Basic Hangtag - Outlet (132342)
- 135516 | Basic - Adhesive Retail W/O COO(135516)
- 160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket With Best Before Ticket
- 160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket Without Best Before Ticket
- 160165 | Retail - Basic Adhesive Ticket (160165)-UK ticket With Best Before Ticket
- 160165 | Retail - Basic Adhesive Ticket (160165)-UK ticket Without Best Before Ticket
- 160402 | Retail - Napkin Ring Ticket (160402)-Australia ticket
- 160403 | Retail - Napkin Ring Ticket (160403)-UK ticket
- 160406 | Retail - Basic Hangtag (160406)-Australia ticket With Best Before Ticket
- 160406 | Retail - Basic Hangtag (160406)-Australia ticket Without Best Before

0 Item(s) selected for PO# 30025909PBR

Customer Item	Brand	Sub-Brand	Description
There are no Items selected for Assignment. Select the Items and click on Assign button to assign Items.			

5. Select appropriate ticket type

Note: ticket description for Australia/UK is the same as it is for US/Canada orders. Only the Avery Dennison item # has changed.

Please select items for PO# 30025909PBR
 Instructions: Assign items to each PO using the 'Quick Search' or 'Suggested items' to select items then click **Assign**

Quick Search

Suggested Items from : Retail **160164 | Retail - Basic Adhesive Ticket (160164)-Australia ticket Without Best Before Ticket** ▾

0 Item(s) selected for PO# 30025909PBR

Customer Item	Brand	Sub-Brand	Description
There are no Items selected for Assignment. Select the Items and click on Assign button to assign Items.			

6. Click "Assign"

If more than 1 item is needed for this PO, repeat Steps 4 & 5 above.

Please select items for PO# 30025909PBR

Instructions: Assign items to each PO using the 'Quick Search' or 'Suggested Items' to select items then click **Assign**

Quick Search

Assign

Suggested Items from : Retail

Assign

1 Item(s) selected for PO# 30025909PBR

<input checked="" type="checkbox"/>	Customer Item	Brand	Sub-Brand	Description
<input checked="" type="checkbox"/>	160164	Retail	Retail	Retail - Basic Adhesive Ticket (16

Remove

Go to Edit Order

7. Make sure the box for the ticket type is checked and click "Go to Edit Order"

Web Order Number : 19889360

* Indicates Mandatory Field

PO#: 30025909PBR

Retail (4)

Customer Item : 160164

Description : Retail - Basic Adhesive Ticket (160164)-Australia Ticket Without Best Before Ticket

Remove SKU Copy SKUs

ITEMTYPE

Retail

PO	Quantity	Quantity to Order	SKU#*	SKU DESCRIPTION	VENDOR#	COUNTRY OF ORIGIN	CONCEPT/CHANNEL	RETAIL PRICE	SUGG RETAIL PRICE	OVERRIDE RETAIL PRICE	OVERRIDE SUGG RETAIL
48	48	52									
8	8	9 Each	2022309	BOSWORTH 9X12 GREY	5920	India	PBR	1499.00			
17	17	18 Each	2022291	BOSWORTH 8X10 GREY	5920	India	PBR	1049.00			
5	5	6 Each	2471902	BSWRTH RG 9X12BLU	5920	India	PBR	1499.00			
18	18	19 Each	2444727	BOSWORTH 8X10 BLL	5920	India	PBR	1049.00			

Remove SKU Copy SKUs

<Go to Assign Items Cancel Order Save Order Add POs Next>

8. Make any edits to your order; change quantities, remove a SKU, change country of origin or override retail price.

Then click "Next"

All changes to retail price or country of origin should be done at the request of WSI.

WebOrder Number :19889360

Shipping Address
Williams Sonoma Inc
100 Oakbrook Center
Oakbrook Illinois
United States
60521

Billing Address
Williams Sonoma Inc
Kyle
3250 Van Ness Ave
San Francisco California
United States
94109
415 616-7844

Order Level Selections | Item Level Selections

PO Number: 30025909PBR
Fulfillment Center: Hong Kong (TKO)
Customer Reference #: *
Shipping Method: Please Select
Consolidator Information: Bill My Account
Account #: Please enter account number
Shipping Carrier: Please Select
Other: Please enter other carrier

Shipping Instructions
Packing Instructions
Sampling Instructions

Attachment Ship Mark File: [Add Attachment Shipmark](#) | Select Draw Down Type

Previous | Save Order | Cancel Order | Next >

9. Make changes to the billing or shipping address, account # and/or shipping method.

All of this information should be the same as it is for US/CAN orders.

Store: View All -WILLIAMS SON | 1 Order Setup | 2 Assign Items | 3 Edit Order | 4 Shipping & Billing | 5 Preview | Language: United States English | Show Images: No Images

Web Order Number: 19889360

Order Information: [Edit](#) | Shipping Method: Ground | Ship To: [Edit](#) | Williams Sonoma Inc | Bill To: [Edit](#) | Williams Sonoma Inc

Purchase Order: 30025909PBR | Account Number: N/A | 100 Oakbrook Center | Kyle | 3250 Van Ness Ave
Fulfillment Type: Service Bureau | Fulfillment Center: Hong Kong (TKO) | Shipping Carrier: N/A | Oakbrook Illinois | San Francisco California
Customer Reference #: 123456789 | Shipping Instructions: N/A | United States | United States
Freight Terms: N/A | Packing Instructions: N/A | 60521 | 94109
Shipment Consolidated: No | Sampling Instructions: N/A | - | 415 616-7844
Attachment File: 0

Expand All

Fulfillment Center: Hong Kong (TKO)
PO#: 30025909PBR

Item	Description	Total Quantity	Shipping Instructions	Packing Instructions	Sampling Instructions	Freight Terms: N/A
160164	Retail - Basic Adhesive Ticket (160164)-Australia Ticket Without Best Before Ticket	52	N/A	N/A	N/A	Shipping Method: Ground Shipping Carrier: N/A Account Number: N/A

Previous | Save Order | Cancel Order | **Submit Order**

All orders accepted by Avery Dennison are subject to the terms contained in the conditions of sales ([available here](#)). By clicking the "Submit Order" button, you confirm that you have read these terms and agree to be bound by them.

10. Confirm all order information is accurate and click "Submit Order"

Store [View All - WILLIAMS SON](#)

Order Number 19889360: Submitted
Thank you for your order

[Start New Order](#) | [Email](#) | [Print](#)

Language: [United States English](#)
Show Images: [No Images](#)

Web Order Number: 19889360

Order Information:
Purchase Order: 30025999PBR
Fulfillment Type: Service Bureau
Fulfillment Center: Hong Kong (TKD)
Customer Reference #: 123456789
Freight Terms: N/A
Shipment Consolidated: No
Attachment File: 0
Order Date: 2015-09-28 10:30:26,404 PST

Shipping Method: Ground
Account Number: N/A
Shipping Carrier: N/A
Shipping Instructions: N/A
Packing Instructions: N/A
Sampling Instructions: N/A

Ship To:
Williams Sonoma Inc
-
100 Oakbrook Center
Oakbrook Illinois
United States
60521
-

Bill To:
Williams Sonoma Inc
Kyle
2350 Van Ness Ave
San Francisco California
United States
94109
415 546-7844

Expand All

Fulfillment Center: Hong Kong (TKD)
PO#: 30025999PBR

Item	Description	Total Quantity	Shipping Instructions	Packing Instructions	Sampling Instructions	Freight Terms: N/A Shipping Method: Ground Shipping Carrier: N/A Account Number: N/A
160164	Retail - Basic Adhesive Ticket (160164)-Australia Socket Without Best Before Ticket	52	N/A	N/A	N/A	

[Copy Original Order](#) | [Copy Order](#)

All orders accepted by Avery Dennison are subject to the terms contained in the conditions of sales (available here). By clicking the "Submit Order" Button, you confirm that you have read these terms and agree to be bound by them.

11. You will see the confirmation of your order.